

Spring 2008
Environmental Practicum Rubric

Component	Criteria & Due Date	Max. Points
Abstract (team effort)	Draft Due: Feb. 1 Final Due: Feb. 15 *concise, well reasoned, compelling, typed, error free (1 page max.) *paper & digital	5
Individual memos	1st Memo Outline Due: Feb. 1 2nd Memo Outline Due: March 7 1st Memo Draft Due: Feb. 15 2nd Memo Draft Due: March 21 1st Memo Final Due: Feb. 29 2nd Memo Final Due: April 4 *concise, well reasoned, thorough, typed, error free (2-4 pp. single-spaced) *paper & digital	15 each 30 total
Work plan (team effort)	Draft Due: Feb. 1 Final Due: Feb. 15 *well-reasoned *components and individual assignments clearly evident *later versions reflect input of faculty and classmates & lessons *provide proof of client approval	8
Reflection statement (individual effort)	Midpoint Due: Feb. 29 Group meeting with Faculty: week of March 3 *Reflection statement to include “what?” (3 things you’ve learned), “so what?” (relevance of each) and “now what?” (how you will apply this knowledge in the future)	7
Presentations (team effort)	Work Plan presented on Feb. 8 Final Presentation: TBD *Organization and merit: <ul style="list-style-type: none"> • Intro defines talk; provides conceptual context; states objectives • Body of talk is addressed at correct level for audience; describes methods or research clearly and to the point; is organized in a logical fashion; provides convincing results • Conclusion reinforces main points; provides “take home message” *Delivery: <ul style="list-style-type: none"> • Well-rehearsed, within time limit; clearly spoken (extemporaneously, or by delivering a script effectively); eye contact with audience; limited use of filler words; no distracting body language *Audio/Visuals (slides, overheads): <ul style="list-style-type: none"> • Readable text, tables & graphs, reinforce the message; concise & not verbatim 	10

Final Product (team & individual effort)	Draft Due: April 4 Final Due: April 25 *Organization and Merit: <ul style="list-style-type: none"> • Intro defines project; provides conceptual context; states objectives • Body is addressed at correct level for audience; is organized in a logical fashion; sections flow smoothly together; is scientifically and legally accurate; addresses the problem in a compelling and relevant manner; provides convincing results • Conclusion reinforces main points; provides clear “take home” message *Presentation of Material: <ul style="list-style-type: none"> • Error free including no typos; visually attractive (use of white space and illustrations or photographs); includes copies of all supplementary materials (law review articles, scientific studies, legislation, etc.) *Points deleted for incomplete and error-ridden drafts *Paper and digital	30
Overall performance (team & individual effort)	*Particularly complex project *Outstanding teamwork	10
Class attendance	3 points will be deducted for each class missed	